Redress of Grievances Committee Documents Table of Contents - 2012

1. LISTS

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b. Petitions Flow Chart

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c. Chairman Check List

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2. PROCEDURES

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b. Committee Procedure

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Majority report of the committee.

b. Minority Report

Minority report of the committee.

c. Grievance Petition Page (Succinct Summary Form)

Petitioner form explaining need for petition.

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25 10.26,11	Community Action Group to Save CMC Again	Rep. Kathleen Souza Hills. 11	2/9/12 10:00 a.m. *3/20/12 10:30 a.m. Rm. 307	* *		4-12-12 1:00 p.m. Rm. 303	Grievance Unfounded 10-0	. 0
26 10.17.11	Joshua Youssef	Rep. R. Luther Belk. 4	2/2/12 10:00 a.m. Cont'd 3/6/12 10:00 a.m. *3/20/12 10:25 a.m. Rm. 307		4/26/12 10:00 a.m. 	7/19/12-1:30 p.m. 7/24/12-9:45 a.m.	Grievance Founded with Recommendations 8-2	89
27	Monique Prince	Rep. Gene Charron Rock. 7	2/2/12 1:00 p.m. *3/20/12 10:35 a.m.		4/26/12-10:00 a.m. 5/3/12-1:00 p.m. 5/22/12-11:00 a.m. Continued 5/24/12-10:00 a.m. 5/29/12-10:00 a.m. 6/14/12-10:00 a.m. 6/21/12-9:30 a.m.	7/17/12-9:30 a.m. 7/24/12-2:00 p.m. 8/2/12-10:00 a.m.	Grievance Unfounded 9-0	
28 10.19.11	Ghislain Breton	Rep. John Hikel Hills. 7	2/7/12 10:00 a.m. *3/20/12 10:40 a.m. Rm. 307		4/24/12 -1:00 p.m. 5/1/12 - 10:00 am 5/8/12 - 1:00 p.m. 5/10/12-1:00 p.m. 5/17/12-1:00 p.m. 5/31/12-10:00 a.m.	4/12/12 1:00 p.m. 5/22/12 10:00 a.m. continued 5/24/12-9:30 a.m. 5/29/12-9:30 a.m.	Grievance Founded with Recommendations 9-3	

11/19/2012 Subcommittee Bull Committee, Work Session Committee. Executive. Petition Petitioner Public Hearing & Aresponses | 1 | Hearing Session Report 34 Rep. Patrick Abrami 4/3/12 7/17/12-9:30 a.m. Daniel Shepard 4/26/12 Grievance 3.16.12 1:00 p.m. 10:00 a.m. Founded with Rm. 104 Recommendations 5/3/12 9-3 *4/12/12 1:00 p.m. 10:30 a.m. Room 303 6/26/12-9:30 a.m.

CHAIRMAN CHECK LIST

	ŋ	The following is a check list guide for the Redress of Grievances Committee Chairm	in.	
j	l. I	Legislative Sponsor • Legislators traditionally are the sole sponsors of any legislation before the House.	ī	1
. 2	2. (Complete Grievance Petition Request Name of petitioner (aggrieved party) and address and government entity and address 3-5 page description of the issue for committee members prior to initial hearing. 	ĺ	1
3	3. (Chairman Review of Drafted Petition Assurance that complaint is with a government entity and not a private dispute. Parties aggrieved are in agreement to pursue petition Relief being sought is something legislature can grant 	ĺ	I
		 Complaint adheres to Legislative Ethics Guidelines in INTERPRETIVE RULING 2012-#3, NOVEMBER 14, 2012. 		Ħ
4	l. I	 initial Committee Brief 3 - 5 page description of the issue and description of remedy being sought 	[1
5	5. S	 Copies of the petition will be available at the House Clerk's office. Notice shall be sent to affected parties named in petition. Petition hearing shall be scheduled in the House Calendar. Petition shall be posted on the General Court webpage. 	1	1
6	5. F	 Public Hearing First session with Legislative sponsor/Petitioner Second session with Respondent/Members of Public 	[]
7	. v	Work Session Committee to review and discuss material	1]
8	3. E	Executive Session Committee deliberation and recommendation to full house	1]
9		Majority/Minority	I	1
		o Corrective Legislation o Recommendation for removal of public official o Recommendation of invalidation of prior decision/order o Compensation		

PETITIONS PROCEDURE

The duty of the Committee for Redress of Grievances is to consider petitions for the redress of grievances submitted to the House pursuant to Part I. Articles 31 and 32 of the New Hampshire Constitution. All petitions for redress of grievances to the House must be submitted by a member of the House, and clearly and succinctly state the grievance and a proposed legislative remedy. After hearing from the member sponsoring the petition, it shall be the duty of the committee chair to determine if any petition is the proper subject of a public hearing and to limit hearings asappropriate

- 1. A citizen who has been aggrieved by a government entity may request a legislator to sponsor a petition for redress of grievance. The Sponsor must ascertain the following:
 - Assurance that complaint is with a government entity and not a private dispute.
 - Parties aggrieved are in agreement to pursue petition
 - Relief being sought is something legislature can grant.
 - Parties pursued alternative administrative, judicial or legislative remedies
- 2. The legislative sponsor shall file a petition drafting request with the Office of Legislative Services which shall include:
 - Name of Petitioner (aggrieved party) including address and government entity including address
 - Succinct summary of grievance including legislative remedies being sought
- 3. The completed petition shall be reviewed for acceptance by the Chairman of the Redress of Grievances committee to insure that the petition meets all criteria including ethics issues pursuant to Legislative Ethics Committee INTERPRETIVE RUING-2012-#3, NOVEMBER 14, 2012. After bill deadlines, introduction must be authorized by the House Rules Committee
- 4. Upon acceptance of the petition, the following shall occur:
 Copies of the petition will be available at the House Sergeant at Arms office.
 - Notice shall be sent to affected parties named in petition.
 - Petition hearing shall be scheduled in the House Calendar

 - Petition shall be posted on the General Court webpage 3 5 page description for committee members as early as possible prior to initial hearing.
- 5. The public hearings shall be convened by the chairman for the following purposes:
 - Introduction of the petition by the legislative sponsor
 - Opportunity for the Respondent affected parties to address the petition
 - Members of the public to speak to merits of petition,
 - Committee members to inquire about the merits of the petition
- 6. The committee shall hold an executive session to make the following recommendations to the House:
 - Grievance Founded
 - Grievance Founded with Committee Recommendation
 - Grievance Unfounded
- 7. The committee is also responsible for furnishing committee findings/report to the full House; minority findings/report is also appropriate.
- 8. Appropriate remedies recommended by the committee and considered by the full House may include:
 - Corrective legislation
 - Recommendation for removal of public official
 - Recommendation of invalidation of prior decision/order
 - Compensation
 - Such other relief as the committee deems appropriate

COMMITTEE PROCEDURE

Committee Purpose and Duties

The duty of the Redress of Grievances Committee is to consider petitions for the redress of grievances submitted to the House pursuant to Part I, Articles 31 and 32 of the New Hampshire Constitution. All petitions for redress of grievances to the House must be submitted by a member of the House, and clearly and succinctly state the grievance and a proposed legislative remedy. After hearing from the member sponsoring the petition, it shall be the duty of the committee chair to determine if any petition is the proper subject of a public hearing and to limit hearings as appropriate.

Public Hearing

- Initial hearing consists of presentation by Sponsor (and Petitioner) with sponsor ensuring an efficient presentation.
- The burden shall remain on the Sponsor/Petitioner to exhibit the merits of the petition and the appropriateness of the proposed legislative remedy
- Upon notification, subsequent hearing to provide Respondent/affected parties opportunity to address petition.
- · Subsequent hearings may also allow members of the public to speak to merits of petition
- · Committee members may ask questions for clarity, but not to challenge petition or engage in debate.
- The committee shall direct its inquiry to the merits of the perition before it and should not expand its scope.

Executive Session

- · Committee may make the following recommendations to the full House
 - · Grievance founded
 - · Grievance founded with committee recommendation
 - · Grievance unfounded
- Committee is responsible for furnishing committee findings/report to full House; minority findings/report is also appropriate.
- Committee should consider the merits of the petition, whether the Petitioner has pursued alternate administrative/judicial remedies and whether a legislative remedy is appropriate.
- · Appropriate remedies may include:
 - · Corrective legislation
 - · Recommendation for removal of public official
 - · Recommendation of invalidation of prior decision/order
 - · Compensation
 - · Such other relief as the committee deems appropriate

DRAFTING PETITIONS PROCEDURE

OFFICE OF LEGISLATIVE SERVICES

- 1. On behalf of a citizen who has been aggrieved by a government entity, a legislator may sponsor a petition for redress of grievance (PET). The Sponsor must ascertain the following before submitting the drafting request to the Office of Legislative Services (OLS):
 - Assurance that complaint is with a government entity and not a private dispute.
 - Assurance complaint is in compliance with Legislative Ethics Committee INTERPRETIVE RULING 2012-#3, NOVEMBER 14, 2012.
 - Parties aggrieved are in agreement to pursue petition
 - · Relief being sought is something legislature can grant
 - Parties pursued available alternative administrative, judicial or legislative remedies
- 2. The legislative sponsor shall file a PET drafting request with OLS which shall include:
 - Name of a) petitioner (aggrieved party) including address and b) government entity including address
 - Succinct summary of grievance including description of remedy being sought
- 3. Once the PET draft is prepared by the OLS drafter, OLS will then:
 - Submit it to the Sponsor for approval.
 - Submit it to the Chairman of the Redress of Grievances committee for approval.
 - o The Chairman has the right to accept or reject the PET.
 - The Chairman may return the PET draft to the Sponsor and OLS for necessary changes.
 - Assure that both Sponsor and Chairman sign off on PET
- 4. OLS delivers the signed off PET to the House Clerk for processing upon final acceptance by the Chairman.

BILL (HB)	PETITION (PET)
DRAFTING of Legislative Services Request (LSR) 1. Sponsor supplies OLS drafter with: • Supporting materials includes background research.	DRAFTING of Petition (PET) 1. Sponsor supplies OLS drafter with: • Supporting material includes name of petitioner (aggrieved party) and government entity • Succinct summary of grievance
2. OLS drafter prepares LSR • for review and sign-off by Sponsor • numerous drafts may pass between drafter and Sponsor as bill is refined	 OLS drafter prepares PET draft: for review by Sponsor Sponsor submits draft to Chair of Redress to accept or reject and returns to drafter to make necessary changes if accepted. Both Sponsor and Chair sign off PET
COMPLETED LSR 3. Delivered to House Clerk's Office for logging in.	COMPLETED PET 3. Delivered to House Clerk's office and placed on file.
4. Delivered to Deputy Speaker for House Committee Assignment.	4. Floor summary drafted by the Clerk for approval by the Speaker.
5. Returned to Clerk's office with committee assignment and delivered to OLS for House Bill (HB) number.	5. Summary read on floor by the Clerk.
COMPLETED HB 6. Delivered to Print Shop for copies to be made.	COMPLETED PET 6. Copies made.
7. HB Jacket (orange) and Chairman's Copy prepared in Clerk's Office.	7. PET filed in Clerk's Office and secured in file with other petitions.
COPIES FOR PUBLIC 8. Available in stacks at Sgt-at-Arms Office.	COPTES FOR PUBLIC 8. Available upon request at House Clerk's Office.
CHAIRMANS COPY 9. Delivered to Chairman by House Clerk to schedule public hearing.	CHAIRMANS COPY 9. No similar cover folder.
SCHEDULING 10. Hearings and meetings scheduled electronically through Committee Assistant.	SCHEDULING 10. PET Hearings and meetings scheduled electronically through Committee Assistant.
DOCKET 11. Clerk's Office prepares "on-line" docket of HB.	DOCKET 11. Clerk's Office prepares "on-line" docket of PET.
COPIES FOR HEARING 12. Copies delivered to committee office by Sgt-at Arms staff for public hearing.	COPIES FOR HEARING 12. Copies delivered to committee office by Clerk for public hearing.



Paul Ingbretson Chairman Robert F. Willette Vice Chairman

State of New Hampshire

HOUSE OF REPRESENTATIVES

33 North State Street Legislative Office Building, Room 104 Concord, NH 03301-6334

TEL: (603) 271-3125 TDD Access: Relay NH 1-800-735-2964

COMMITTEE ON REDRESS OF GRIEVANCES

MEMORANDUM

DATE:

Date -

TO:

FROM:

Rep. Paul Ingbretson, Chairman

House Committee on Redress of Grievances

PO Box 296

Pike, NH 03780-0296

(603) 989-3092

SUBJECT:

Public Hearing on Petition #_

Please be advised that I have scheduled an initial public hearing on Petition # ___ for:

Date Time Legislative Office Building, Room ___ 33 North State Street Concord, NH 03301

The purpose of this hearing is to hear from the sponsor and the petitioner. A subsequent hearing will be scheduled to hear from the other parties named in the petition.

PI/dm Enclosure



Paul Ingbretson Chairman Robert F. Willette Vice Chairman

State of New Hampshire

HOUSE OF REPRESENTATIVES

33 North State Street Legislative Office Building, Room 104 Concord, NH 03301-6334

TEL: (603) 271-3125 TDD Access: Relay NH 1-800-735-2964

COMMITTEE ON REDRESS OF GRIEVANCES

MEMORANDUM

DATE:	Date
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TO:

FROM:

Rep. Paul Ingbretson, Chairman

House Committee on Redress of Grievances

PO Box 296

Pike, NH 03780-0296

(603) 989-3092

SUBJECT:

Public Hearing on Petition # ___

Please be advised that I have scheduled a public hearing on Petition # __ for:

Date time Legislative Office Building, Room ___ 33 North State Street Concord, NH 03301

The purpose of this hearing is to hear from the parties named in the petition and any other person.

PI/dm Enclosure

REPORT

Petition Nun	iber:
Petition Title	»:
Date:	
- []	GRIEVANCE FOUNDED
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[1]	GRIEVANCE UNFOUNDED.
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	For the Committee

MINORITY REPORT

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Petition Title:				 		•
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GRIEVANCE PETITION REQUEST

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